#### Steps to apply for Short term courses

- 1. Please visit the website(<u>https://stc.cftri.res.in/</u>) and go to step no: 4
- 2. Alternatively, you may visit (<u>https://cftri.res.in/</u>)
- 3. Click on "Skill Development tab"



4. Schedule of short term courses for the financial year is available under "Schedule 2024 - 25"



5. After viewing the Schedule, click on "Register/Login" tab.

\*\*\* User has to register themselves in the portal to view the details and apply for their interested courses (It is and one-time activity).

LOGIN					
E-Mail ID *					
Username	Username				
Password *					
Password					
Login					
New User Register here					
Individual User Industries/Academic/Other Users					

6. Register yourself under "New User Register here" (If you are coming as an individual user) or else Register yourself under "Industries / Academic / Other Users" (Go to step no : 18)

Full name *	
Address *	Gender O Male O Female O Others Country * Select Country ~ State *
Qualification	Select State  City * City
Organization	Pincode *
Designation	Experience(Years)
E-mail ID*	Mobile No *
Password *	Confirm Password *
Physically Handicapped () Yes () No Ex-ServiceMan () Yes () No	Category O SC/ST O OBC O EWS O General Upload Category Certificate Browse No file selected.
Upload ID Proof (Adhaar,Voter ID,DL,PAN card,Passport or any govt ID) Browse No file selected.	Upload Photo Browse No file selected.

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7. Fill all the relevant information after that click on "Submit button"

User registered successfully.

8. Once you click on "Ok button" It will automatically redirect it to "Login Page"

ОК



9. Using the registered "Email id" and "Password" click on "Login tab" (the dashboard displays upcoming three months' short term courses)

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10. whichever course you are interested in "Click here for registering" tab

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Course/Training Fee : The training fee mentioned on each programme s working lunch, session tes and participation certificate will be issued to the intimated through mail for making the payment of tro	heduled for the financial year 2023-04. The fee which is inclusive of 00T and includes Registration bit, successful candidates who attended the course with 10Ts attendance. The registrend applicants will be ning fee within the prescribed date to reserve their seats for the particular course.	

11. Click on "SBI Collect"

## Steps for Transaction

Step 1 : Pay the registration fee of Rs. 1000 through SBI Collect

Step 2 : Share the transaction details and the payment receipt to be uploaded here.

Step 3 : After the verification, office of STC will provide instruction for the next level payment.

Step 4 : Acceptance Letter will be issued to all eligible participants.

12. Under Payment Category select "Short Term Courses"

#### **Payment instructions:**

A. Link to SBI Collect URL: https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=299364

### B. Select Payment Category as: 'Short Term Course'

→ C	llect/icollecthome.htm?corpID=299364
<b>7</b> SBI	SB CO
Payment Progress	Enter Payment Details Verify Payment Details
Enter Payment Details	AMPUS, MYSORE , MYSORE-570020
Enter Payment Details	AMPUS, MYSORE , MYSORE-570020
Enter Payment Details	AMPUS, MYSORE , MYSORE-570020 Select any Category  Application Fees - Regular Appointment CFTRI GUEST HOUSE CHARGES,MYSURU CFTRI HOSTEL CHARGES,MYSURU Back

C. In the 'Choose category of payment', please select "SHORT TERM COURSE"

State Bank Collect × +			
Payment Category <sup>*</sup> :	Short Term Course		
Chose category of payment *	SHORT TERM COURSE *		
Applicant Name *			
Address *			
Mobile No *			
Reference/Advt No/Course No *			
Email ID *			
Name of the Department			
Amount*			
Remarks :			
		4	
Enter Your Details			
Individual     Organisation / C	orporate		
	or portate		[dtl/mm/aasa]
Name :		Date of Birth :	[rowww.x333]
Mobile No <sup>°</sup> :	On successful completion of payment you will receive the transaction reference number on this mobile number	Email ID :	On successful completion of payment, you will receive the trans reference number on this email ID
		□ I have read and agreed to the <u>Terms &amp; Conditions</u>	

D. All other necessary details to be filled. <u>Please note that the "Address" field</u> should not have any special characters. (including: comma, dot, #, -, :).

State Bank Collect × +					
- → C					
Payment Category :	Short Term Course *				
Chose category of payment *	SHORT TERM COURSE *				
Applicant Name *	pantosh Kuman	Special Characters should be			
Address *	HUS CHILDREN TEMPERATURA Delhi 92	avoided in "Address" field			
Mobile No *					
Reference/Advt No/Course No *	STC-01				
Email ID *	antoshkumar@gmail.com				
Name of the Department	STC				
Amount *	1000				
Remarks :	Registration fee for STC-01				
Enter Your Details					
Organisation	Corporate				
Name :	Santosh Kuma	Date of Birth *:			
Mobile No :	18 19 19 19 19 19 19 19 19 19 19 19 19 19	Email ID :	santoshkumar@gmail.com		
	On successful completion of payment, you will receive the transaction reference number on this mobile number		On successful completion of payment, you will receive the transa reference number on this email ID		
		I have read and agreed to the Terms & Conditions			

- E. Please enter the 'course code' of the course you are interested to attend as "Reference/Advt.No/Course No." like STC-01 as mentioned in the above image/screenshot.
- F. Please select "I have read and agreed to the Terms & Conditions" and "Enter the text as shown in the image (Captcha)" and select "Next".

State Bank Collect × +			
← → C 🌲 onlinesbi.sbi/sbicollect/payr	ment/listcategory.htm		
Name of the Department	STC	_	
Amount *	1000	-	
Remarks :	Registration fee for STC-01		
		<u>4</u>	
Enter Your Details			
Individual     Organisation / Corp	porate		
Name :		Date of Birth :	01/01/200
Mobile No :	98 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Email ID :	an ingining aggmail.com
	On successful completion of payment, you will receive the transaction reference number on this mobile number		On successful completion of payment, you will receive the transaction reference number on this email ID
	E	I have read and agreed to the <u>Terms &amp; Conditions</u>	
Enter the text as shown in the image <sup>*</sup> :	epx5k  Select one of the Captcha options *	epx5k C	
		Back Reset Next	

G. Please verify the details and click the "Next" button again to select various payment options or 'Back" to modify in case of any correction.

State Bank Collect × +						
→ C						
Verify Payment Details						
🎄 🕅 CFTRI						
Payment Details						
Payment Category :	Short Term Course	Total Amount :INR 1,000.00				
Chose category of payment:	SHORT TERM COURSE					
Applicant Name:	Santosh Kumar					
Address:	Delhi 92					
Mobile No:	94					
Reference/Advt No/Course No:	STC-01					
Email ID:	santosm <mark>uman</mark> @gmail.com					
Name of the Department:	STC					
Amount:	1000					
Remarks :	Registration Fee for STC-01					
		Back Next				



- I. Choose your preferred payment option and pay the registration fee. You may also pay through SBI branches for which you have to generate the challan from this site and have to visit any SBI branch near your area for making the payment.
- J. After successful online transaction, please note down the **SBCollect Reference Number** (generally starts with DU.....). Please **download the e-receipt** generated after successful transaction which needs to be uploaded during the online registration for the program. If you are paying through branch, the challan will be signed & sealed by them. Please upload the scanned copy while online registration for the program.
- K. Now the applicant has to fill the online registration form.

- L. In the E-receipt if the transaction status is pending then candidate have to check the status of the transaction by clicking link of SBcollect (as mentioned in step:1) and choose the option "TRANSACTION HISTORY". The receipt can be downloaded through OTP option or after providing the necessary information like mobile number, date of birth etc. If the transaction is failed, then applicant may ensure that the amount has been returned to their account according to the payment option they have chosen. Also, they have to make fresh payment and upload the e-receipt to be considered for the skill development program.
- M. CSIR-CFTRI prefers the applicants to pay the registration fee through SBCollect service of SBI. In case the applicant faces any issue in SBCollect, they may pay the fee through NEFT with the following information:

Name of beneficiary: DIRECTOR, CSIR-CFTRI, MYSORE Account Number: 64018311818 Bank name: STATE BANK OF INDIA Branch name: CFTRI BRANCH IFSC Code: SBIN0040055

The applicant has to fill the reference as the corresponding **course code.** (e.g. STC-01).

13. Kindly upload the transaction details here and "Submit" for admin verification.

Upload Registration Fee Transaction Detail
Transaction Number :
Transaction Date :
Transaction Amount :
1000
Transaction Receipt :
Browse
Submit
① 14.139.158.39
Transaction Details Uploaded Successfully

14. Kindly wait for your payment verification from the admin side. (It usually takes 3 to 4 working days). Kindly login with the registered email id and password after receiving email from (<u>stc@cftri.res.in</u>)

15. Kindly make the remaining course fee, and upload the transaction

details and wait for the admin verification

Upload Course Fee Transaction Detail
Transaction Number :
0
Transaction Date :
Transaction Amount :
-12,900.
Transaction Receipt :
Browse No file selected.
Submit

16. Accommodation is available on first-cum-first- served basis (hostel

facility with non-AC rooms on twin-sharing basis).

Note: Accommodation is optional

#### Upload Accomodation Fee Transaction Detail

Transaction Number :			
Transaction Date :			
dd / mm / yyyy			
Transaction Amount :			
Transaction Receipt : Browse No file sele	ected.		
Submit			

17. After payment confirmation from admin side, an Acceptance letter will be sent to registered email id.

# 18. For Participants "Industries/ Academic/ other users"

LOGIN			
E-Mail ID *			
Username			
Password *			
Password			
	Login		
New User Register here			
Individual User	Industries/Academic/Other Users		

Registration				
Name Organization / Institute / Academic *				
Address *	Country *			
	Select Country v			
	State *			
	Select State v			
/11.	City *			
	City ~			
Pincode *	Mobile No *			
GST Details	E-mail Id *			
Password *	Confirm Password *			
Company Profile				
Select Company Profile v				
Registe	er Login			

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### 19. Complete the registration process

#### ① 14.139.158.39

User registered successfully.

20. Using the registered "Email id" and "Password" click on "Login tab"

#### 21. The dashboard displays upcoming three months' short term courses

**Upcoming Program** 

	RASICS IN FLOUD MILLING AND OUALITY EVALUATION OF FLOUD postpopod	
	DAGING INTEOUR MILLING AND QUALITTEVALUATION OF FLOUR posipolied	
	2024-08-05 to 2024-08-09	2024-2025
	The training programme would focus on Quality of wheat and grading,Flour mill machineries,Wheat cleaning and conditioning flow sheet ,Milling of wheat,Flour mill control,Energy management in roller flour mill,Packaging aspects of milled products,Flour additives,Flour quality parameters,Practice include milling and quality evacuation of flour	al's
	✓ Interested	
a	Cell Culture and Molecular biology Techniques	
	2024-05-20 to 2024-05-22	2024-2025
	The training programme would focus on: Day 1; Preparation of complete media and sterilization methodsCell subculture and preservation, Cell viabili (MTT), Protein and RNA isolation from cultures cells, Apoptosis Assay Day 2: Cell Revival, Exosome (extracellular vesicles) isolation from food sourc cultures cells, SDS-PAGE and western blot, Exosome co-culture and cellular uptake study Day 3:qRT-PCR, Plasmid(GFP&RFP) transfection, Agarose Gel Electrophoresis	ity assay es and
	✓ Interested	
Lg_	FUMIGATION, PROPHYLAXIS AND PEST MANAGEMENT TECHNIQUES FOR STORED FOOD COMMODITIES	
	2024-05-31 to 2024-06-14	2024-2025
	The training programme would focus on: Overview on major stored product and household insect pests (General entomological Principles, biology, b and Identification techniques etc.) in food commodities/storage premises with demonstration.Insect Infestation detection techniques (Physical, Che Mechanical) in stored food ommodities/ storage premises with demonstrations. Methods of insect pest control (Physical, Chemical, and Biological) food commodities/ storage premises.Overview on structural pests viz: termites, wood borers – physiology and identification of different termite spec prevention and control of termites during pre and post construction stages with demonstration. Overview on household insect pests viz; cockroach, housefly and mosquitoes: their ecology, behavior and management at household level. Summary on incidental pests and their ecology, behavior and	ehavior emical and in stored cies; bedbug,

- 22. Whichever course you are interested in "Click here for registering" tab
- 23. Fill the relevant information

Participants Information :		
Number of Participants :	Total Amount to be paid .	
<u> </u>		
	submit	

24. Send an email to (stc@cftri.res.in) for any queries or further communications.